



**MINUTES OF REGULAR MEETING OF  
COUNCIL R. M. OF WEST ST. PAUL  
3550 MAIN STREET, WEST ST. PAUL,  
MANITOBA  
THURSDAY, OCTOBER, 8<sup>TH</sup>, 2009**

A. Meeting Called to Order at 5:00 p.m.

Members: Mayor Clifford Dearman  
Councillor Dan Garcea  
Councillor Sam Hodgkinson  
Councillor Bruce Henley  
Councillor Sharon Yackel

Administration: Jake Sawatzky, Acting Chief Administrative Officer  
Terry Ferguson, Facilities and Operations Manager

B. Invocation

C. Confirmation of Minutes

1. September 10<sup>th</sup>, 2009 – Regular Meeting
2. September 17<sup>th</sup>, 2009 – Special Meeting - Personnel

**#391 /09 - Yackel/Garcea:**

***BE IT RESOLVED THAT the minutes of the Regular Meeting held on September 10<sup>th</sup>, 2009 and the Special Meeting held on September 17<sup>th</sup>, 2009 be approved as circulated.  
Carried.***

D. Business Arising From Minutes

1. Correspondence from the Village of Bowsman dated May 26<sup>th</sup>, 2009 -  
Request support to save last remaining elevator (of seven.)  
Waiting for response from Village of Bowsman.
2. Contract signed with Quick-Zip on P.W. Building  
Require the following resolutions to confirm awarding of correct contract.

Councillor Hodgkinson declared an interest and left the meeting.

**#392/09 – Henley/Yackel:**

***WHEREAS Council passed Resolution #330/08 on September 16<sup>th</sup>, 2008 to award a contract to Quick-Zip Buildings for the construction of a Public Works Building in the amount of \$ 973,700.00;  
AND WHEREAS a formal contract to that effect was never signed;  
AND WHEREAS the amount of the contract has since been amended and a formal contract has been signed;  
NOW THEREFORE BE IT RESOLVED THAT Resolution No. 330/08 is hereby rescinded.  
Carried.***

**#393/09 – Henley/Yackel:**

***BE IT RESOLVED THAT Resolution #369/09 of September 10<sup>th</sup>, 2009 meeting be now removed from the table.  
Carried.***

**#394/09 – Henley/Yackel:**

***BE IT RESOLVED THAT we hereby confirm acceptance of contract with Quick-Zip Construction in the amount of \$ 770,500.00, plus applicable taxes, for the construction of a Public Works Building for the municipality.  
Carried.***

Councillor Hodgkinson returned to the meeting.

E. Correspondence

1. Letter from Emil Solypa – Re: Ditch Repairs  
Requires an answer.  
Terry Ferguson advised that this matter has been resolved.
2. Consolidation of Bank Accounts (See Memo)

**#395 /09 – Yackel/Henley:**

***BE IT RESOLVED THAT all Bank Accounts for the Municipality be consolidated into one general Bank Account and that all Funds for the various specific purposes be accounted for separately (as required by law) and be administered through an inter-fund accounting system.***

***Tabled.***

3. EMO Coordinator (See Memo)  
Need to appoint an Emergency Coordinator
4. Wayne Richardson Development Agreement (See Memo)  
Doug Grantham requires answers as submitted to Council via e-mail, plus the additional item on the Memo.
5. Ward Boundary Review (See Memo)  
Is this an urgent matter at this time?
6. Offer from KoKo Waste Systems (See Memo)  
Requires a response.
7. Quote for A/R Module (See Memo)

**#396/09 – Hodgkinson/Yackel:**

***BE IT RESOLVED THAT we purchase the Account Receivable Module from Munisoft at a cost of \$ 1,995.00 (plus applicable taxes) as per quote dated September 24<sup>th</sup>, 2009.***

***Carried.***

8. Manitoba Recreation Conference (See Memo)  
Need to register for individuals who want to attend.

**#397/09 – Henley/Hodgkinson:**

***BE IT RESOLVED THAT we authorize members of the Recreation Board Executive, Bev Bragg and Terry Ferguson to attend the Manitoba Recreation Conference in Brandon, Manitoba from November 6<sup>th</sup> to 8<sup>th</sup>, 2009.***

***Carried.***

9. Letter from Deputy Minister of Intergovernmental Affairs  
Need to advise if Council wishes to meet with a Cabinet Minister(s) at the AMM Convention.
10. AMM Education 2009 – October 16<sup>th</sup>, 2009  
Need to register if Council members wish to attend.  
Information.
11. Manitoba Planning Conference – October 28-30, 2009  
Council members (or others) need to register if you want to attend.

**#398/09 – Garcea/Hodgkinson:**

***BE IT RESOLVED THAT all members of Council and Terry Ferguson be authorized to attend the Manitoba Planning Conference from October 28<sup>th</sup> to 30<sup>th</sup>, 2009.***

***Carried.***

12. Selkirk and District Chamber of Commerce  
Request for Donations and Entries in Santa Claus Parade Information.

Correspondence as Information Only:

13. River's Edge Sewer Reserve Analysis  
Requested by Mayor for information.
14. AMM Member Advisory  
Information on New Waste Management Regulations
15. Community Futures – East Interlake  
Invitation to Meeting – October 21<sup>st</sup>, 2009
16. 2009 Added (Supplementary) Taxes  
Information on amount of Added Taxes
17. AMM By-law Amendment  
See Memo for proposed action
18. Manitoba Institute of Management  
Information on Consulting Services
19. Expanding Boundaries for Wheel Chair Van Services  
See Memo for response from Gerry Maern
20. Confidentiality Agreement(s)  
Documents drafted by Maria Grande for your perusal and comments
21. Letter from Baldev Bedi  
Request for closing of back lanes

**#399/09 – Garcea/Henley:**

***BE IT RESOLVED THAT we begin the road closing process for the lanes/streets, as requested by Mr. Bedi.***

***Carried.***

22. Letter from RCMP – AMM Convention  
Available to meet with Council – if requested
23. AMM 11<sup>th</sup> Annual Convention  
Information on Agendas, Handbook, etc.
24. Letter from Stephanie Rozbacher  
Thank you for recipient of West St. Paul Scholarship
25. HED Loss Prevention Bulletin  
Re: Fireworks handling, etc.  
(Copied to Ryan Yackel – Fire Chief)
26. Manitoba Conservation  
Information on Livestock Program of Environmental Services
27. Canadian Postmasters and Assistants Association  
Concern regarding elimination of Rural Post Offices

**F. Accounts, Invoices for Payment and Financial Statement:**

1. Accounts

**#400/09 – Henley/Yackel:**

***BE IT RESOLVED THAT 2009 vouchers 23228 to 23259 as listed and totaling \$ 338,109.27 be approved and confirmed for payment.***

***Carried.***

2. Monthly Financial Statement - as circulated  
September Financial Statement (Will be prepared and available on/or before Council meeting.)

G. Reports from Delegation of Council

Mayor Dearman (No report)

Councillor Garcea (No report)

Councillor Henley

- Sept. 2<sup>nd</sup> attended Personnel meeting
- Sept. 3<sup>rd</sup> attended ARM meeting in Argyle (Stan Struthers Min. of Conservation)
- Sept. 10<sup>th</sup> Regular meeting
- Sept. 17<sup>th</sup> Recreation Board meeting at WSP Community Centre
- Sept. 22<sup>nd</sup> Special meeting on Development Plan with Selkirk Planning
- Sept. 25<sup>th</sup> WSP PW Building Committee meeting with consultants and engineers.
- Sept. 25<sup>th</sup> WSP Personnel meeting

Councillor Hodgkinson (No report)

Councillor Yackel

- Sept. 10<sup>th</sup> Council meeting
- Sept. 17<sup>th</sup> Special meeting (Personnel)
- Sept. 22<sup>nd</sup> Special Meeting (Economic Development & Personnel)
- Sept. 23<sup>rd</sup> Selkirk & District Chamber of Commerce meeting
- Sept. 23<sup>rd</sup> Special meeting (Collective Bargaining)
- Sept. 25<sup>th</sup> Special meeting (Personnel)
- Sept. 30<sup>th</sup> Special meeting re: West Nile

Also attended Selkirk Planning Meeting on September 16<sup>th</sup> and Meeting with Recreation Board on September 17<sup>th</sup> to discuss Constitution and other matters.

H. New and Other Business

1. Acting Chief Administrative Officer, Facilities/Operations Manager, Recreation, Public Works Foreman and Fire Chiefs monthly report.

**#401/09 – Henley/Yackel:**

***BE IT RESOLVED THAT Council receives the month-end reports for September 2009 as presented.***

***Carried.***

I. Notice of Motion

J. Reception of Petitions

K. Delegations:

1. 8:00 p.m. – Dave Romanow – Re: Waste Water Treatment Plant

**#402/09 – Hodgkinson/Henley:**

***BE IT RESOLVED THAT Council move in camera.***

***Carried.***

Discussion on Waste Water Treatment Plant.

**#402/09 – Henley/Yackel:**

***BE IT RESOLVED THAT Council move out of camera and report.***

***Carried.***

L. Business arising from delegations

Council agreed that a letter be sent to St. Andrews regarding land purchase for the Waste Water Treatment Plant.

M. By-laws for consideration

1. By-law No. 1/2009 – Procedures By-law (2<sup>nd</sup> Reading)

**#403/09 – Henley/Yackel:**

**BE IT RESOLVED THAT By-law No. 1/2009 be now given second reading.  
Carried.**

2. By-law No. 5/2009 – Repeal Recreation By-law No. 8/2004

**#404/09 – Henley/Yackel:**

**BE IT RESOLVED THAT By-law No. 5/2009 be now given second reading.  
Carried.**

N. Planning Meeting Commencing at 7:00 P.M.1. Variation Order No. 52-2009 (Desousa)

Selkirk Planning Revised Report dated September 14<sup>th</sup>, 2009.

Request for Variation on Accessory building from permitted 800 Sq. Ft. to 1200 Sq. Ft. and height variation from 15 Ft. to 15.5 Ft..

**#405/09 – Hodgkinson/Henley:**

**BE IT RESOLVED THAT Variation Order No. 52- 2009 (Desousa – 4821 Main St.) be approved to allow construction of an accessory building of 1200 Square feet and 15.5 feet in height and that the owner/builder be required to;**

1. **Successfully obtain all required permits from Selkirk and District Planning Area Board;**
2. **Obtain letter of clearance from West St. Paul By-law Enforcement Officer to ensure compliance with Municipal By-laws and Zoning;**
3. **Obtain letter from Selkirk and District Planning Area Board to ensure compliance with Zoning By-law regulations;**
4. **Provide letter of understanding that garage is to be for personal use only;**
5. **Ensure lighting associated with accessory structure is not a concern for surrounding residents, and**
6. **Ensure that exterior finish of the accessory building matches or is complimentary to the residence (This will require review and approval by the Facilities/Operations Manager of West St. Paul.)**

**Carried.**

Councillor Hodgkinson declared an interest in No. 2 of Planning Agenda and left the meeting.

2. Variation Order No. 9/09 (Cerasani – 3011 Main Street)

Selkirk Planning Board Report (Revised date of September 16<sup>th</sup>, 2009)

This matter has been tabled for some time, pending an Engineering report.

**#406/09 – Yackel/Garcea:**

**BE IT RESOLVED THAT, based on the Engineering report on the building to be constructed that Variation Order No. 9/09 be approved and that the owner/builder be required to;**

1. **Obtain any required permits from the Selkirk and District Planning Area Board;**
2. **Provide letter of understanding to RM of West St. Paul confirming that the accessory structure is not being used for residential purposes and is to be used for storage purposes related to the golf course;**
3. **Confirm 3-season room limited to personal use only, and**
4. **Ensure all permit fees and penalties have been paid to Selkirk and District Planning Area Board.**

**Carried.**

Councillor Hodgkinson returned to the meeting.

3. Application by Village of Dunnotar to join Planning District

**#407/09 – Yackel/Hodgkinson:**

***WHEREAS the Village of Dunnotar has requested to join the Selkirk and District Planning Area Board on a one-third (1/3) representational, annual fee and equity buy in basis;***

***AND WHEREAS the results of the required public hearing on the proposal were positive;***

***AND WHEREAS the area affected is already surrounded by the Planning District and is a logical extension;***

***NOW THEREFORE BE IT RESOLVED THAT the Council of the R. M. of West St. Paul does hereby endorse the proposed expansion of the Selkirk and District Area Planning Board to include the Village of Dunnotar.***

***Carried.***

4. Public Hearing Notice – Selkirk Planning Board  
Proposed changes to the Area Development Plan

5. Letter from Nataliya Malitsky  
Request for refund on Conditional Use Permit application  
**NOTE:** For Council's information.

O. Question Period

**#408/09 – Henley/Hodgkinson:**

***BE IT RESOLVED THAT Council call a Special Meeting for Tuesday, October 13<sup>th</sup>, 2009 at 5:30 p.m. to discuss amendments to the Recreation Board Constitution, Fire Hall expansion project and Personnel matters.***

***Carried.***

P. Adjournment

**#409/09 – Hodgkinson/Yackel:**

***BE IT RESOLVED THAT the meeting be adjourned at 11:40 p.m.***

***Carried.***

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Acting Chief Administrative Officer

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Mayor